



**GACTE Meeting of the Assembly of Members  
Minutes of July 11, 2016**

**Call to Order**

The meeting of the Assembly of Members was held on Monday, July 11, 2016 at 4:47 p.m. in the Habersham Ballroom at the Renaissance Waverly in Atlanta, Georgia. GACTE President, Dr. Tonja Tift called the meeting to order with Secretary Jennifer Blythe recording the minutes and Norman Gay serving as the Parliamentarian. Board members were recognized. Mrs. Lorri Carlile, ACTE President, was also recognized.

**Minutes**

The minutes of the July 13, 2015 meeting were submitted for approval by Jennifer Blythe, Secretary. Minutes will be available by any member per request. The minutes were projected from the projector onto the screen. With a motion from Dave Head and a second from Zach Fields, the minutes were approved as presented. Minutes were accepted and approved by the Assembly of Members.

**Financial Report**

Treasurer Dustin Davis presented the financial report via projector onto the screen. Mr. Davis stated that GACTE was financially secure. We have built our reserves and are happy to have this amount in our treasurer. The treasurer's report was accepted and will be filed for audit.

**Year in Review**

Executive Director Matthew Gambill presented a summary of his activities for 2015-2016. Mr. Gambill discussed many items that were included in his report. Copies of his report were shared with all board members. Each division vice president has a copy of the report for division use. Electronic copies will be made available upon request. Mr. Gambill informed the assembly that he has been encouraged that membership of GACTE has held steady while other organizations have experienced decreases in membership. Georgia is only second behind Oklahoma in membership. Mr. Gambill continued the 2015-2016 year with at least one email to the organization during the Legislation's sessions. The GACTE website ([www.gacte.org](http://www.gacte.org)) has been updated with great resources, and GACTE's social media accounts Facebook, Twitter, and Instagram currently average about 1200 followers.

Mr. Gambill also discusses his advocacy efforts. The CRE Capital Equipment Funding was a challenge and was not originally in the approved budget, but it will be approved at the next State Board Meeting. HB402 which provides a deduction on worker's compensation insurance for businesses that provide Work-Based Learning placements was approved in this year's session. Next, Mr. Gambill discussed GACTE's public relations initiative with the shared numerous student success stories in hopes of educating the opposition of CTAE. Many news articles have been published

throughout the state as well as a HB402 Optional Education piece. The LEAD CTAE Program will be launched for school year 2016-2017. This program is a partnership between the Georgia Department of Education, GACTE, and CTAERN to grow future leaders in CTAE. GACTE Summer Conference 2015 was then discussed by Mr. Gambill. The conference met all goals and has remained for 2017 at the Renaissance Waverly but the location for 2018 is open for discussion and the consideration for more hands on sessions with less sit and get information is being infused.

Mr. Gambill's stated the 2016 goals of GACTE. First goal is the launch and implementation of the LEAD CTAE program. Second goal is to grow the use of GACTE's social media. Third goal is to continue the public relations initiative to educate Georgia about the great practices in CTAE. Fourth goal is to initiate an aggressive membership campaign to recruit new members. Fifth goal is to encourage certified economic development personnel's involvement in all school systems. The sixth and final goal is to focus on the 2017 legislative session with a budget in August and extended day funding increased.

### **Welcome from ACTE**

Mrs. Lori Carlile, ACTE President, shared what the national affiliation brings to your own membership. You can gain through your membership the following: leadership, economic development, recognition, policy and advocacy, knowledge and connectivity, voice in Washington, promoting public awareness, as well as networking opportunities. Mrs. Carlile discussed the significant milestones we are celebrating this year, ACTE's 90<sup>th</sup> birthday and the 100<sup>th</sup> year anniversary of the Smith Hughes Act. Mrs. Carlile encouraged GACTE members to use the ACTE resources of success stories in CTE webinars through Microdocs as well as summer discussions at [www.acteonline.org](http://www.acteonline.org). Brian Law, Georgia's Region II Vice-President, was recognized as a great contact for our Georgia affiliate. Mrs. Carlile also encouraged us to attend the Region II Best Practices Conferences in Tampa, Florida, from September 28-October 1, 2016. In closing, Mrs. Carlile invited GACTE to attend ACTE's Vision Conference in Las Vegas, Nevada this year which will feature three award winners from Georgia representing Region II.

### **Committee Reports**

Copies of committee reports were displayed via the projector onto the screen. Each report was presented as a motion with an implied second from committee.

### **Awards Committee**

Awards chairperson, Mrs. Angela Rucker, requested that her awards committee please stand. She reported that there was an increase in nominations this year with 38 applicants. The process was posted and that nominees had completed and submitted their application packets for the committee's review.

### **Budget Committee**

President-elect and budget chairperson, Mr. Kelly Almond, reported that the budget has been reviewed on a quarterly basis. GACTE is currently sound and investments are conservative.

## **Bylaws Committee**

Bylaws committee chairperson, Kim Orrick, explained the job of the bylaws committee and the process of amending the organization's bylaws. The report was displayed. Mrs. Orrick then read each of the proposed bylaws changes to the members.

### *Article V – Section 3B – Qualifications of Officers*

The president-elect shall:

1. Be a professional ACTE/GACTE member in good standing for at least four (4) consecutive years and have served within the past five years as a GACTE voting Board Member, GACTE Division Vice President, or a GACTE Division President.
2. Be a recognized leader in the division.
3. Promote all phases of career, technical, and agricultural education and be willing to lend support to all divisions of GACTE.
4. Support and promote the Strategic Plan of the Association.
5. Be able to give a sufficient amount of time to carry out the duties of the office.

**Rationale:** *This change allows us to be in line with the ACTE Bylaws which specify similar requirements for their President-Elect. By adding the GACTE Division Presidents we also open up the prospective pool of nominees to allow additional people to run for the office of President-Elect. It is the view of ACTE and the GACTE Board that candidates for the office of President-Elect are better suited when they have had prior experience serving in a leadership position within the organization.*

A vote was called for and all members were in favor. This change has been accepted.

The bylaws will be revised and placed on the website.

## **Legislation Committee**

Miss Stephanie Dale, the legislation committee chairperson, reported that the committee had helped develop this year's GACTE legislative agenda. The legislative committee worked with Matthew Gambill all year in accomplishing the goals set forth by 2016 GACTE legislative agenda. The committee conducted a survey and made suggestions for final adjustments and approval of that agenda which is posted on the GACTE website. Another highlight of the year is that 25 GACTE members and 6 students participated in the ACTE National Policy Seminar February 29-March 2, 2016.

## **Membership Committee**

Mr. Tim Vinson, membership chairperson, congratulated the members on their accomplishments. Membership has increased slightly. ACTE continues to help with membership recruitment and retention. ACTE produced an informative legislative blast from Matthew to current and lapsed members dating back to 2009. GADOE and GACTE are planning to reform the "TALL" (Teachers as Leaders and Learners) program, Fall 2016. The Hayslett Group reviewed the GACTE membership trends with ACTE's Julie O'brien and Michael Connet in an effort to understand membership trends and to determine how effective past PR efforts worked. Matthew posted a membership reminder in each of his weekly email blast during the legislative session.

## **Nominating Committee**

Dr. Donald Hall, chairman of the nominating committee, explained the nominations process and said that one goal of the nominating committee was to have multiple candidates running for office during each election. GACTE Executive Director Matthew Gambill presented a list of outstanding eligible candidates for the office of GACTE President-Elect. Nomination information and procedure is posted on GACTE website (<http://gacte.org>). Office of President Elect was vacated. Cooperative Work Experience Teacher Tim Vinson is our President-Elect candidate. Nominating Committee Members were reminded to inform their division of the website update (<http://gacte.org>). Our link to nomination area of the GACTE website was broadcasted to generate interest and encourage traffic (<http://gacte.org/about/officer/>). Members were encouraged to ask questions in order to keep the lines of communication open. Members are encouraged to be more active in the nomination of officers. Multiple means communication was used to inform membership regarding GACTE leadership opening.

### **Public Relations Committee**

Mrs. Cindy Quinlan, public relations chairperson, reported that public relations are now handled through Charlie Hayslett of The Hayslett Group, and the board will receive a detailed update at the GACTE Board Retreat in August 2016.

### **Region II**

Mrs. Kim Orrick, ACTE Region II Vice-President, reported that the Region II Policy Committee met three times (Region II Conference in Montgomery, ACTE Vision Conference in New Orleans, and NPS Conference in Arlington, VA) The committee revised the Region II Strategic Plan and Policy Manual. The 2016 Region II Conference will be held in Tampa, September 30-October along with ACTE Best Practices and Innovations Conference (September 28-30) The 2017 Region II Conference will be held in Georgia (location to be determined) Region II VP Juli Gilyard from Georgia completed her term. Newly Elected Region II VP Brian Law, from Georgia will begin his term in July 2016.

### **Resolutions Committee**

Resolutions chairperson Dr. Brene' Bradley reported that a meeting was conducted via email communication. Chair emailed the 2015 Resolution document to all members and asked for them to review and make recommendations for revisions. No recommendations were made. The Resolution for 2016 will be carried over from 2015. A motion was made by Mr. Dustin Davis to accept the summary and seconded by Mrs. Kim Orrick.

At this time a motion was made to accept the standing committee reports by Dustin Davis and seconded by Kelly Almond.

### **Door Prizes**

The names of the winners of door prizes were selected. To be eligible to win, you had to put your tickets in the box in the exhibit hall and be present to win.

### **Remarks and Adjournment**

GACTE President, Dr. Tonja Tift, made some closing remarks.

With no further business, a motion was made for adjournment by Mr. Dustin Davis and seconded by Mrs. Kim Orrick. The meeting was adjourned at 5:45 p.m.

Jennifer Blythe, Secretary